

Portal TI[®]

MARKETING FEATURES WITH PROGRAMMING INSTRUCTIONS

Transferring Files

What it's all about:

The Transfer Files function provides a way for the service personnel or the site owner to move files and programs in or out of the unit for maintenance purposes.

File Transfer Options:

A user's access to specific functions is controlled by the user's privileges. The privilege needed for each sub-menu is listed below.

- **Banners** – This control allows the user to upload or download the banner or logo used to promote the brand at the top of each screen. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Once the media is loaded into the banner directory, then the logo will be available in the UI setup section for selection. Logo files can be in .JPG, .GIF or .BMP format.
- **Wash Detail Videos** – This control allows the user to upload or download wash detail videos in the form of .MPG files into the wash detail video directory. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Once the media is loaded into the wash detail directory, then the advertisements will be available in the bay setup section.
- **Video Ads** – This control allows the user to upload or download video advertisements in the form of .MPG files into the video advertisement directory. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Once the media is loaded into the video advertisement directory, then the advertisements will be available in the UI setup section.
- **Themes** – These files control the color and background of the GUI. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Once the Theme file (.SCM format) is loaded, the theme will be available in the UI setup section for selection.
- **Sounds** – These files are voice clips associated with various GUI states and events. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Speech files can be MP3 or .WAV files.
- **Program Files** – These are the primary program files that run the Portal TI system. Only Unitec Customer Service should handle these files.
- **Log Files** – These files provide moment-to-moment logs of system wide events.

- **Help Screen** – These files provide the user defined content for the help screens. If the user does not have the MEDIA LOAD privilege, this button will be grayed out. Help files can be in .TXT or .HTM format. If the help screens are defined in HTML, then additional media files can be loaded in the same directory. Once these files are loaded, then they will be available for use in Help Screen Setup mode.
- **Debug** – This function allows the transfer of any file in the system. Only Unitec Customer Service should handle these files.
- **Database Files** – This function allows the user to backup the databases prior to upgrading the system software. This keeps you from having to reenter all the data in your system each time the software is upgraded.



Programming Instructions for Transferring Files to the Portal

1. Click the button corresponding to the file type you wish to transfer to the Portal in the File Selection list box.
2. Click the Send To Portal button to display the Upload Files Screen.
3. Click the Browse button to display the Windows Explorer screen.
4. Navigate to the appropriate file location.
5. Select the file.
6. Click Open.
7. Enter the file name you wish to save the file as in the Save As box.
8. Click the Upload File button. A confirmation message box will be displayed.
9. Click outside the Confirmation message box to return to the Upload/Download files screen.
10. Click Exit to return to the Transfer Files screen.